

**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT**

P. O. BOX 498  
630 WASHINGTON WEST DRIVE  
(706) 868-3400 FAX (706) 868-3405

**PRELIMINARY BILLBOARD APPLICATION**

PLEASE FILL OUT ALL APPLICABLE BLANKS AND SUBMIT WITH REQUIRED PAPERWORK TO THE PLANNING AND ZONING OFFICE VIA FAX, MAIL OR IN PERSON FOR REVIEW.

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ NAME OF LANDOWNER \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ PHONE #: \_\_\_\_\_

SIGN DESCRIPTION:

PHYSICAL ADDRESS OF SIGN: \_\_\_\_\_

LENGTH \_\_\_\_\_ HEIGHT \_\_\_\_\_ TOTAL AREA \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ SETBACK \_\_\_\_\_

DISTANCE OF NEAREST ZONING DISTRICT OTHER THAN C-1 C-2 C-3 M-1 OR M-2: \_\_\_\_\_

DISTANCE OF NEAREST OFFSITE SIGN LOCATED ON THE OPPOSITE SIDE OF ROAD: \_\_\_\_\_

DISTANCE OF NEAREST OFFSITE SIGN LOCATED ON THE SAME SIDE OF ROAD: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

VALUATION OF WORK: \$ \_\_\_\_\_

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*DID YOU REMEMBER TO SUBMIT:*

- LETTER OR AFFIDAVIT FROM LANDOWNER
- PLAT OF PROPERTY SHOWING LOCATION OF PROPOSED SIGN
- APPLICATION FROM THE DEPARTMENT OF TRANSPORTATION

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**FOR COUNTY USE ONLY**

APPROVED BY: \_\_\_\_\_ PERMIT FEE: \$ \_\_\_\_\_ PERMIT # \_\_\_\_\_

SPECIAL CONDITIONS: \_\_\_\_\_